



Information and Research Project Manager

Emendo is developing a transformative gene editing technology to cure severe genetic diseases. We are looking for a capable and motivated information scientist to join our team as an **Information and Research Project Manager**.

We are looking for a candidate who is information savvy, knows to navigate between databases such as academic papers, clinical trials, regulatory, patents, SEC filings, ect to research and cover a novel technological field from all its aspects in a details-oriented, time efficient and well-focused manner, as well as to process, arrange, make accessible, and present a large amount of data in working files.

This position offers a unique opportunity to work at the heart of the action, and take part in shaping the company's future.

The environment is exciting, fast-paced and offers the opportunity to interact with a great scientific team working on the cutting edge of cellular engineering R&D.

If you seek a meaningful job, working with great colleagues– this might be your opportunity.

Responsibilities

Data mining and landscaping

- Gain deep understanding of the scientific areas Emendo is working at, both present and future
- In-depth research in various technological areas , including analysis of scientific, patents and commercial literature
- Processing, arranging and presenting the research data to enhance decision making and support internal processes
- Versatile and creative usage of information sources including field work, such as reaching out to physicians, experts or vendors in certain specialty fields

Literature and web monitoring

- Managing the web monitoring and alerts for efficient tracking of the relevant space
- Setting up alerts in all relevant databases, and tracking results to make sure we stay on top of the commercial and academic landscape

Support the IP department

- Administrative support of IP work
- Interface with IP team for efficient data mining and tracking of patent literature

General

- Actively follow-up on on-going internal processes to promote them, set team meetings and prepare materials for presentation
- Support the various activities of the innovation team, including communication with collaborators, academic groups and key opinion leaders, as well as vendors, consultants and commercial entities

Qualifications & Skills

- M.Sc in Life sciences
- Exceptional understanding of technologies, great capacity for details and for in-depth, diligent and independent research, capacity to integrate information and generate a high-level picture.
- High communication skills

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EMENDO

BIO THERAPEUTICS

- Team player, capable of leading processes with teams in a constructive and effective way
- Fluent and high-level English, with ability to lead and moderate conversations in English with multiple high-level participants
- Experience as information specialist is an advantage

To apply please send your resume to HR@emendobio.com please include complete list of publication and attach PDF files of those you appear as first and/or corresponding author

Please mention “**Information and Research Project Manager**” at the subject line.